



**Milford Recreation Department**  
Parsons Government Complex  
70 West River Street  
Milford, CT 06460  
phone: 203-783-3280

## Summer Pre-K Camp Refund Policy

All refund requests can be made by emailing Rich Minnix at [rminnix@milfordct.gov](mailto:rminnix@milfordct.gov) and including the following information: child's name & dates of refund, amount requested, check payable to whom and address to mail check. There are no refunds for missed days/weeks or non-attendance. The Pre-K Director will handle medical and or family emergencies on a case-by-case basis. Refunds will be processed as either an account credit or a refund check. A full refund will be given (minus the processing fee) four weeks from the start of the program. The program will begin June 23rd. Any refund requests made within the four weeks prior to the start of the program will have a 25% fee. Please allow up to two weeks for checks.