March 21, 2025



#### **HOW-TO TENNIS & PICKLEBALL** COURT RESERVATIONS

Go to <u>rec.us/milfordct</u>

You may want to bookmark this site so you can find it easily to reserve courts!

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Tennis	

You may scroll down to view openings at Anderson Avenue Tennis, Eisenhower Park Tennis and Pickleball, Fowler Field Pickleball and Tennis, Point Beach Pickleball, and West Shore Tennis.

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## **HOW-TO SET UP YOUR ACCOUNT**



#### 1) Go to **rec.us/milfordct**

- 2) Click "Sign Up" in the top right corner.
- 3) Enter your email, name, phone number, home address, and password to create your account.
- 4) Click "Create & Continue" to submit this step.

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© 8.00cm - 10.00 © 780 North St	CREATE & CONTINUE	
Tennis		< >

#### Mobile view

#### Remember to save your password, you'll need to log in to reserve courts!

## 5) Email your proof of residency to <u>MRDPermits@milfordct.gov</u>

In order to reserve courts, you must provide proof of residency to the City of Milford who will add your **resident status** to your Rec account. Please email a copy of your photo ID, or other form of proof of residency. Or you may stop in the Recreation Department to provide in person from 9am-5pm M-F. We are located at the Parsons Government Complex at 70 West River Street. **Please allow up to 5 business days for your residency status to be activated in your account.** 



## HOW-TO ADD HOUSEHOLD MEMBERS

#### 1) Go to <u>rec.us/milfordct</u> and log in to your account.

2) Click **your name** in the top right corner to open the dropdown menu.

3) Click "Profile."

4) Click "**All Members**" to open the drop-down menu, then select "**Add Household Member**."



#### 5) Enter the member's information and click "**Create Profile**" to add them to your account.



You have successfully added a member to your Household Account!

MR	Milford Recreation 70 W River St, Milford, CT 06460, USA Account Credit: \$0,00
	edit profile
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All Members + Add Househole Test 1	- Member

The one-per-day and three-per-week reservation limits apply per household. So, residents at the same address who each want to reserve three courts per week **should create separate household accounts**.





### **HOW-TO RESERVE A COURT**



# Go to <u>rec.us/milfordct</u> and log in to your account. You can filter by sport, date, and time of day.

